

Inspection & Laboratory e-Services Online Help (Last Updated: 15 April 2019)**Resume Draft Lab Application**

This function allows you to retrieve a draft application that was saved previously.

Pre-Requisites

- You must login to Inspection & Laboratory e-Services using either your SingPass ID or Personal Account.
- You must have successfully saved a draft lab application.

How to Resume a Draft Lab Application

1. Go to **My Applications** → **Resume Draft Lab Application** on the navigation menu bar. The following screen will be displayed.

Figure 1: Resume Draft Lab Application

2. To search for Draft applications, enter the following information as search criteria. (Note: Wild card search using “%” can be performed).
 - a. Registered Date Range.
 - b. Service type
 - c. Application No
 - d. Application Ref No
 - e. Check the box: **Search by Lab Application No. Only** to search by Lab Application No or Service Acknowledgement No. only excluding the rest of the search criteria.
3. Click on **Search** after one or all of the above search criteria have been specified.

Resume Draft Lab Application

This request is for Myself Authorised Company -- Select One --

Registered Date From To

Service Type Testing of Animal Pathogens & Veterinary Biologics Food Testing and Export Health Certification (Veterinary Health Certificate for Meat, Fish & Dairy Products) Plant Health Diagnosis Services

Application No. Search by Svc Ack No. Only

Applicant's Ref. No.

Search Result(s):

4 item(s)

S/N	Purpose CD	Svc Ack No	Applicant's Ref No	Requestor Name	Company Name	Application Date	Received Date	Application Status	Select
1	COM	/ELLP12J000017		Michelle Gui	Michelle Gui	04/10/2012		DRAFT	<input type="checkbox"/>
2	COM	/ELLP12I000040		Michelle Gui	Michelle Gui	16/09/2012		DRAFT	<input type="checkbox"/>
3	COM	/ELLP12I000031		Michelle Gui	Michelle Gui	16/09/2012		DRAFT	<input type="checkbox"/>
4	COM	/ELLP12I000003		Michelle Gui	Michelle Gui	13/09/2012		DRAFT	<input type="checkbox"/>

Figure 2: Resume Draft Lab Application – Search Results

- Click **Svc Ack No** hyperlink to view the application.

HOME>>Online Application>>Laboratory Services>>Mammals (Companion/Livestock/Exotic)

Request for Laboratory Services - (Step 1/4)

Instruction [Hide]

1. This form may take you 10 minutes to complete. If you require help with the completion of this on-line form, please contact +65 63165168.

Testing of Animal Pathogens & Veterinary Biologics (Application is for Myself)

Application: ELLA19D000017; Mammals (Companion/Livestock/Exotic)

Applicant: NSTESTER; MDM tester; 808B, CHOA CHU KANG AVENUE 1, , KEAT HONG AXIS, SINGAPORE 682808; NON-GIRO

Samples & Tests

Specimen Listing

S/N	Sample Marking	1. Species 2. Breed 3. Specimen Description	No. of Samples	Test(s)
1	<input type="text" value="78"/>	1. DOG 2. AFGHAN HOUND 3. DOG/CAT FOOD (CONTAINING MEAT)	<input type="text" value="1"/>	Histopathology

Replicate time(s)

For Bacterial Culture Antibiotic Sensitivity Test Required (Test will not be done if left blank)

Only

Sampling Details

Sampled By

Sampling Date & Time * (dd/mm/yyyy) From : AM To : AM

Figure 3: Lab Application

- Perform the necessary amendments or changes.
- Click on **Save Draft** after amendments to update your modifications.
- Click on **Delete Draft** to delete the Draft application.
- To continue, click on **Proceed to Preview Page** making sure all mandatory information had been entered.